

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

December 2, 2009

Meeting called to order at: 18:02

Present: Roger Dumbeck, Richard Slaybaugh, Pat Richardson, Vonni Mulrony

Staff & Guests: Andrew Craigie, Jenness Evanson, Karen Hill, Michele Beehler, Shannon Jones, Susie Bowles, Steve Clovis, Chris Munoz, Josh Mayfield

PRESENTATIONS

1. Conflict of Interest Statement: No one has indicated any conflict of interests at this time.
2. Consent Agenda: Proposed Rule of Order for the bylaws
 - a. Minutes Board of Commissioners Meeting November 4, 2009
 - b. Minutes Finance Committee Meeting November 25, 2009
 - c. Quality Team Minutes November 4, 11, 18, 2009
 - d. Warrant Approval

Motion was made by Roger and seconded by Rich to approve all items on the consent agenda and they are approved with all in favor.

3. Quality
 - a. Susie Bowles: Presentation on Planned Care- How our clinic team manages the process of planning the encounter, collecting health data, ordering tests, reviewing results, referrals, follow up, documentation and reporting. Josh also discussed his new testing and utilization of an electronic prescription process.
 - b. Susan Morrow: CAH Licensing Recertification Survey and Plan of correction. November 3, 2009 DOH survey, no citations for patient care which is always our goal, there were 12 deficiencies in other areas mostly administrative process, documentation and adherence to policy and procedure issues.
4. HUGS
 - a. Jenness Evanson gives a brief update on HUGS auxiliary activities. HUGS participated in the Halloween party, and will be helping with the Christmas party. We had the election of Officers with Karen Hill as First Coordinator, Corky Slaybaugh as Second Coordinator and Cathy Herres is secretary. Bills to be approved for the start up of the Senior Project (hospital landscaping) of \$100.00, and an update in the bill for the electrical door for unforeseen purchases of \$300.16 with a grand total of the \$400.16. Motion to approve HUGS expenses and officers made by Roger and seconded by Vonni, the motion passes with all in favor.
5. Medical Staff
 - a. Pat Richardson: Review of last meeting, where a discussion of a wish list of medical equipment that could be used. Medical staff indicated that it would like a bladder ultrasound with an estimate of 3500 for a refurbished one and this will be taken to the next level.
6. Safety Committee
 - a. Roger Dumbeck: The safety committee has had two meetings and will be focusing on both employee safety and resident safety. They have reviewed recent claim history which is down significantly from past years. The committee has also focused on winter weather safety outside of the facility, the

maintenance dept. has ordered a large number of ice melt to in bulk to cut costs and be prepared ahead of time for bad weather.

7. Finance Committee Report by Shannon Jones:

- a. We have received the phones for the patient rooms and those should be installed within the next couple of weeks. The clinic phones are still having difficulties, and we are withholding partial payment of the phone installation until this problem is resolved, it is currently being resolved by the vendor.
- b. The SAO is currently here will be here through the first half of the month, and then the onsite audit will hopefully be complete.
- c. Generator will be installed in first half of December, trenches are being dug currently.

Public Comment:

Christopher Munoz stated that the apparent problem with software in the medical industry is similar to the upheaval of the software problem that is occurring in the legal industry as well. It is apparent that the stability of the software is more not the program you chose but the company you chose to work with.

Pat Richardson wanted to state public comment regarding board governance. There is an increasing amount of research that demonstrates that governance is directly connected to organizational performance...good board's equal good healthcare. Training and development for the board is the last item that is usually considered when the district revenues come under pressure and profits decline. However, this board continues to improve their knowledge ability by diverse methods.

"I would like to think that our hospital district is continuing in the pursuit of excellence, with a strategic platform that provides and accelerated performance improvement. With the six basic principles of safe, timely, effective, efficient equitable patient centered care we should continue with the heavy emphasis on trustee involvement and governance leadership.

We are one of the guardians of the community we serve and are the true patient advocates. Some of our goals should be before each of us leave our individual roles; is to have our community achieve healthy lifestyles with more satisfaction and increased approachability and trust for the hospital board and district."

BUSINESS

1. Bylaw Revision: The Commissioners are being asked to consider minor revisions and update to the Board Bylaws. Motion was made by Vonni to approve the minor revisions, seconded by Rich and is approved with all in favor.
2. Briefing on the proposed Safety Net Assessment and opportunity for discussion this now has relevance because I-1033 was defeated in the General Election. The Hospital Association is working the State Legislature to try and implement a Safety Net Assessment that is attached to each non-Medicare inpatient visit that would be available by a Medicaid match by the federal government. The financial impact on GCHD is net zero, and without a discouragement from the board GCHD will support the hospital association in this measure.
3. Motion was made by Rich to approve the provisional credentialing of Suzanne Grove and was seconded by Roger. Josh Mayfield was allowed public comment stating that he believes this is a very sensitive

subject and encouraged more discussion by the Board before final approval. Both Roger and Rich withdraw their motions and would like to discuss this provisional credentialing in executive session.

4. The State Auditors Office has asked that Management inform the Board of Commissioners of a series of duplicate checks that were destroyed and note this in the minutes of the meeting. This problem was discovered by GCHD and reported to the Treasurers office and we have agreed to put a character at the end of accounts payable of an A and a character of P at the end of payroll checks. A motion was made by Roger and seconded by Rich and approved with all in favor to destroy the duplicate checks.

ADMINISTRATOR

1. Reports & Correspondence:
 - a. Media
 - b. RHQN Quality news letter
 - c. Managers and Commissioners Dinner with Dayton in February 19, 2009.
 - d. Legislative Forum – Pullman Dec 10 at 3:00

Next meeting will be January 6, 2010

Executive Session Begin at: 19:50

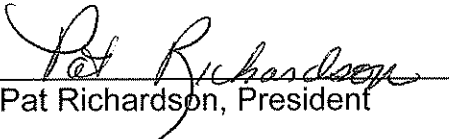
Executive Session: To discuss personnel of Garfield County Hospital District. Josh Mayfield and Susan Morrow were requested to stay for the executive session. No decisions will be made in the executive session.

Executive Session Adjourn at: 20:20

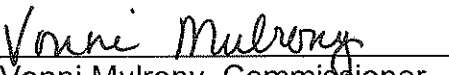
Re-convene regular meeting open to public at: 20:24

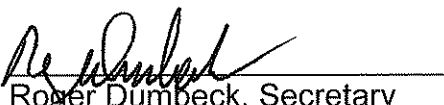
The motion was made by Rich to approve Suzanne Grove's provisional credentialing; motion was seconded by Roger and approved with all in favor.

Meeting Adjourn at 20:30: Motion was made by Rich and seconded by Vonni to adjourn meeting, and approved with all in favor.


Pat Richardson, President

Rich Slaybaugh, Commissioner


Vanni Mulrony, Commissioner


Roger Dumbeck, Secretary


Jim Maves, Commissioner