

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

October 7, 2009

Meeting called to order at: 18:02

Present: Roger Dumbek, Richard Slaybaugh, Pat Richardson, Jim Maves, Vonni Mulrony

Staff & Guests: Andrew Craigie, Jenness Evanson, Michele Beehler, Shannon Jones, Susan Morrow, Barbara DeHerrera, Shannon Long

PRESENTATIONS

1. Conflict of Interest Statement: If there is any item on the agenda that may represent a conflict of interest to any Commissioner they are welcome to notify the Chairperson at this time. All commissioners agree to the conflict of interest statement.
2. Consent Agenda: Permitted by Roberts Rules but not process requirement according to the district bylaws: "A consent agenda may be presented by the president at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly."
 - a. Minutes Board of Commissioners Meeting Sep 2, 2009
 - b. Minutes Board of Commissioners Meeting Sep 11, 2009
 - c. Minutes Finance Committee Meeting Oct 1, 2009
 - d. Warrant ApprovalRoger would like item D to be removed from the consent agenda. Motion was made by Rich, and seconded by Jim to approve all other items on the consent agenda are approved with all in favor.
3. Quality
 - a. Influenza response of the District: We have plenty of seasonal flu, and H1N1 we will be designated 100 to the district.
 - b. Nurse call rapid cycle team report
2. HUGS
 - a. Jenness Evanson gives a brief update on HUGS auxiliary activities. Bills to be approved for the gift shop, tray favors, and a new electronic front door that is more user friendly for wheelchair patients totaling \$5621.01. Motion to approve made by Vonni and seconded by Rich, the motion passes with all in favor.
3. Medical Staff
 - a. Jim Maves: Review of meeting Sept 2. PT requested some ideas for relief because he does not have a reliable alternative therapist as of yet to relieve him. The alarm system was going to be looked into for facility safety by Andrew. Dr. Ernster last meeting was at this meeting.
4. Finance Committee Report by Shannon Jones:
 - a. Financial Overview: Under 90 days in AR. AR is down \$200K in Sept. We have gone live with electronic claims filing. Inventory project is almost complete and we are in compliance with the State Auditors Office requirements.

- b. Generator RFP: Would like to seek recommendation to award to Valley Electric in Lewiston for the proposed amount of \$43K. The consensus is to follow the recommendation of the finance committee meeting to award the RFP to Valley Electric.
- c. For the record there should be a correction on the balance sheet showing that AR should be at 1.6Million.
- d. Approval of Accounts Payable vouchers #201349-201468 in the amount of \$269,506.95 motioned for approval by Rich and seconded by Jim, and passes with all in favor.
- e. Approval of Payroll voucher #36501-36555 in the amount of \$216, 428.43 motioned for approval by Roger and seconded by Jim, and passes with all in favor.

Public Comment:

Barb DeHerrera had comment on the doors, that the wondering system now currently over functions, and the proposed nurse call system will hopefully help control that problem.

Andrew Craigie would like to congratulate Barb DeHerrera on her new position as LTC Nurse Manger.

BUSINESS

- 1. Governance Education Task Force: Pat Richardson is forming a workgroup to develop a comprehensive approach to governance; recruitment, training, evaluation and retention.
 - a. Jim Maves has volunteered to help Pat in forming these guidelines for our facility.
- 2. Resolution 09-05: Resolution Opposing I-1033, Public Hospital Districts will be severely impacted is I-1033 is enacted, this resolution would indicate the opposition of the board to this imitative on the November Ballot.
 - a. This issue was tabled.
- 3. Employee Handbook Changes: The Finance Committee has reviewed proposed changes to Employee Handbook and recommending approval of the changes.
 - a. A motion was made by Vonni to approve the changes in the handbook; motion was seconded by Rich and approved with all in favor.
- 4. Resolution 09-06 Asset Tracking & Disposition: The Finance Committee has reviewed policies for purchasing, tracking and disposition of assets and is recommending approval of these policies.
 - a. A motion was made by Roger to approve the Resolution 09-06 Asset Tracking & Disposition; motion was seconded by Jim and approved with all in favor.

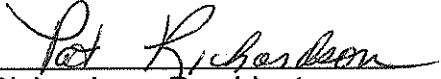
ADMINISTRATOR

- 1. Reports & Correspondence:
 - a. Media
 - b. DSHS/WHCA Medicaid Lawsuit
 - c. Community Forum Date Oct 21, GCHD Learning Center

Next meeting will be November 4, 2009.

Executive Session: None

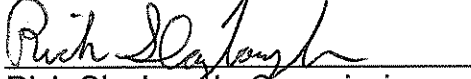
Meeting Adjourn: 9:00 Vonni moved Jim seconded



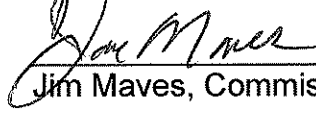
Pat Richardson, President



Roger Dumbeck, Secretary



Rich Slaybaugh, Commissioner



Jim Maves, Commissioner



Vonni Mulrony, Commissioner