

**GARFIELD COUNTY HOSPITAL DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

September 2, 2009

Meeting called to order at: 18:05

Present: Roger Dumbeck, Richard Slaybaugh, Pat Richardson, Jim Maves, Vonni Mulrony

Staff & Guests: Andrew Craigie, Jenness Evanson, Michele Beehler, Shannon Jones, Susan Morrow, Glenn Houser

Approval of Minutes: Approval of minutes for August 5, 2009 minutes was motioned by Roger and second by Jim, and passes with all in favor.

**PRESENTATIONS**

1. Quality
  - a. Governance Education Task Force Report Development of Commissioner competencies
    - i. Based on discussion, everyone agreed that new board members need some type of introduction and training. Pat Richardson will work on a proposed resolution concerning the possible competencies of potential board members.
  - b. Presentation of HSR/Regence Foundation grant for the development of regional care protocols for the treatment of COPD, CVD, and CHF
2. HUGS
  - a. Jenness Evanson gives a brief update on HUGS auxiliary activities. There are no requests and no bills at this time. HUGS will be having a raffle for the quilt, and they worked on the tray favors for this month.
3. Medical Staff
  - a. Jim Maves: Review of meeting Sept 3, had a lab audit that initially went very well. The clinic staff discussed that they would like to know more information about their particular financials. Andrew will be working with the providers to modify the schedule now that Dr. Houser is joining the organization. Dr. Ernsters' final day will be Wed Sept 3, 2009.
4. Financial Report by Shannon Jones:
  - a. Financial Overview: July P&L is not favorable because our settlement was budgeted to be received in July and it was actually received in August.
  - b. Statement of Financial Position: AR has decreased by \$20K, AR days are 105. Accounts payable is \$245K
  - c. Statement of Operations: Update on HRG. Things are still going very smoothly and management staff is very impressed with the sustainable improvements that HRG has made on the billing process.
  - d. Revenue are ahead of budget by 4% and expenditures are under-budget by about \$120K
  - e. Cash Flow: Special Levy dollars have been transferred out into a separate fund. Cash flow was at \$40K at month end.
  - f. The RFP for the generator was published and 4 vendors responded. Currently we are proceeding as planned with the generator project; however, we are concerned that the electrical inspector may require the facility to submit a full schematic wiring of the facility, which could be quite costly.
  - g. Jenness Evanson was appointed onto the finance committee to replace Jan Gould who is stepping down because she plans to be out of the area for an extended period of time.
  - h. Approval of Accounts Payable vouchers #201109-201348 in the amount of \$524,578.17 motioned for approval by Roger and seconded by Vonni, and passes with all in favor.

- i. Approval of Payroll voucher #36444-36500 in the amount of \$215,774.09 motioned for approval by Rich and seconded by Jim, and passes with all in favor.

Public Comment: Jenness Evanson encourages the board to push for the nurse call system to begin as soon as possible.

## BUSINESS

1. Resolution 09-04: Authorizing the purchase agreement/contract for the telephone replacement project.
  - a. A motion was made by Vonni to approve resolution 09-04 and seconded by Rich, and passes with all in favor.

## ADMINISTRATOR

1. Reports & Correspondence:
  - a. Alarm button question: We did a survey of facilities to see who uses an alarm button, 8 facilities do use alarms, and a presentation was given on those results. Further research and pricing is the next step.
  - b. RHQN Quality News
  - c. 2008 Garfield County Community Health Assessment Report
  - d. Healthcare Educator/Rural Healthcare Administrator Meeting
  - e. MedStar new air transport resources

Next meeting will be October 7, 2009.

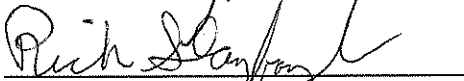
## Executive Session:

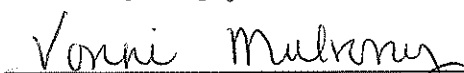
RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.


No decisions were made

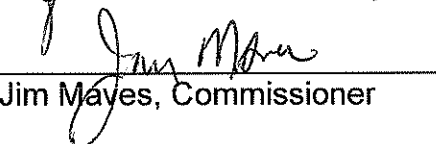
Meeting Adjourn: 21:10

  
Pat Richardson, President

  
Rich Slaybaugh, Commissioner

  
Vonni Mulrony, Commissioner

  
Roger Dumbeck, Secretary

  
Jim Maves, Commissioner