

**GARFIELD COUNTY HOSPITAL DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

July 1, 2009

Meeting called to order at: 18:00

Present: Roger Dumbeck, Jim Maves, Richard Slaybaugh, Vonni Mulrony, Pat Richardson

Staff & Guests: Andrew Craigie, Jenness Evanson, Michele Beehler, Steven Clovis, Shannon Long, Shannon Jones, Teri Lytle, Dr. Ernster, Susan Morrow, Barbara DeHerrera, TJ Hutchins, Ann Heitstuman

Approval of Minutes: Approval of minutes for June 3, 2009 minutes was motioned by Rich and second by Vonni, and passes with all in favor.

**PRESENTATIONS**

**1. Quality**

- a. Susan Morrow: Brief update on QI work of the District from all departments and service areas.
  - i. Standardization of Hospital Patient Safety Practices in Washington State
    - 1. Emergency code calls
    - 2. Color-coded wristbands
    - 3. Isolation precaution signage
- b. Deborah Ackley conducted a rapid cycle process on some recent issue with the presence of increased Urinary Tract Infections (UTI) in the LTC. The team has worked diligently to identify potential problem areas and work as a team to expunge and decrease this recent outbreak.

**2. HUGS**

- a. Jenness Evanson gives a brief update on HUGS auxiliary activities. Expenditures to be approved in the amount of \$3,360.58, money for the community center 4<sup>th</sup> of July gifts for residents, gift shop items, and requests approved for vital signs monitor cart for LTC, and request approved from clinic for 10 captain guest chairs for patient exam rooms. It was motioned by Roger to approve and seconded by Rich, and all approve in favor.

**3. Medical Staff**

- a. Jim Maves: Review of June 2009 meeting. Jim came and spent a day with Shannon Long to review the oxygen tanks that were in question last meeting. All equipment seems to be functioning properly. The committee had the pleasure to meet with Dr. Ernster. Also there was some discussion of problems with the CBC machine.

**4. Financial Report by Shannon Jones:**

- a. AR days increased from 97 days to 103 days.
- b. At the end of May AP was \$277K, which is about \$100K higher than we would like to see it. This week we have prepared a number of checks for payment which has mostly corrected this situation and June should reflect that improvement.
- c. We are reconciled through all of March and the middle of April with the treasurers office.
- d. Statement of net operations, both preliminary Medicare and Medicaid cost reports have been filed and we are expecting favorable cost report settlement.
- e. Revenue exceed budget by \$200K and expenses exceed budget by only \$10K, therefore year to date we are \$100K better than budget overall.

- i. Skilled Nursing has saved about \$100K to date. Administration and Accounting are currently over budget, due to the fact that they did not budget for the contracted billing and the unanticipated additional staff necessary due to the issues with the billing vendor.
- ii. Update on HRG. Our T-status claims have decreased from \$170K to \$55K to date in the month of June. In the month of June we had one of the highest amounts of Medicare dollar claims processed in recent memory. Things are going very well with HRG they are living up to their expectation and are on task with the goals set within their contract.
- f. Cash Flow to date is at \$30K without the special levy dollars.
- g. The RFP cycle on the cabling and phone system is in progress, and seems to be on schedule.
- h. Approval of Accounts Payable vouchers #200846-201008 in the amount of \$361,935.17, motioned for approval by Jin and seconded by Rich, and passes with all in favor.
- i. Approval of Payroll voucher #36332-36387 in the amount of \$222,463.91, motioned for approval by Vonni and seconded by Jim, and passes with all in favor.

## BUSINESS

1. Third Party Billing HRG: The transition to HRG is going exceptionally well. We are very pleased to report positive progress on the transition.
2. Special Levy Resolution 01-09: See outline of facility capital needs and recommendation for approval of Special Levy. The resolution was prepared by district legal counsel.
  - a. Resolution 01-09
  - b. \$70,000 Estimated .35 per \$1000.00 of assessed valuation
  - c. To be presented to the voters during the general election in November
  - d. It was moved by Roger to approve the special levy resolution 01-09, and seconded by Rich and voted on by roll-call.
    - i. Pat Richardson – yes
    - ii. Roger Dumbeck – yes
    - iii. Richard Slaybaugh – yes
    - iv. Vonni Mulroney – yes
    - v. Jim Maves – yes
  - e. Motion passes
3. Physician Search: We have extended an offer to Dr. Houser contingent on Credentialing and Board Approval. He and his family will be visiting the community for the 4<sup>th</sup> of July weekend, please come and meet them at the park if you are able.
4. Appointment of Dr. Ernster: A motion was made by Jim and seconded by Rich to approve Dr. Ernster into our medical director position, the motion passes unanimously.

## ADMINISTRATOR

1. Reports & Correspondence:
  - a. RHQN Quality News
  - b. Employee Newsletter
  - c. Intent to renew Liability Policy with Washington Casualty Company
  - d. Still waiting on USDA Grant, was pulled from the first round but will still be submitted in the next round 6/29/09.

Public Comment:

TJ Hutchins had public comment regarding the transition to HRG, as well as her discontent with her inability to be involved in the new transition.

Ann Heitstuman had public comment and was encouraged by the transition to HRG, and hoped that it has solved the problem. She had comments regarding the billing process.

Jeness Evanson had public comment that suggested that the fact sheet for the levy be similar to the last fact sheet presented to public.

Next open door to the board will be Monday August 10, 2009 at 10:00am-12:00pm

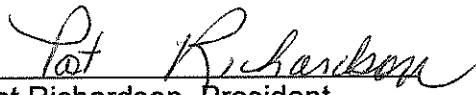
Next meeting will be August 5, 2009.

Executive Session:

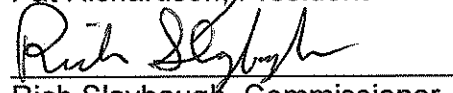
RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

No action taken

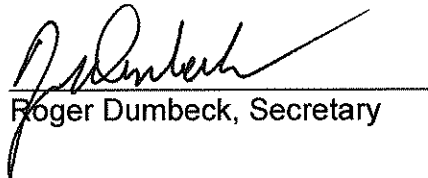
Meeting Adjourn: 21:28



Pat Richardson, President



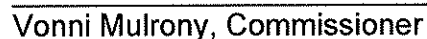
Rich Slaybaugh, Commissioner



Roger Dumbeck, Secretary



Jim Maves, Commissioner



Vonni Mulrony, Commissioner