

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

June 3, 2009

Meeting called to order at: 18:00

Present: Roger Dumbeck, Jim Maves, Richard Slaybaugh, Vonni Mulrony

Staff & Guests: Andrew Craigie, Jenness Evanson, Michele Beehler, Steven Clovis, Shannon Long, Shannon Jones, Teri Lytle, Greg West, Rick Moreno, Jennifer Hayes, Theresa TJ Hutchins

Approval of Minutes: Approval of minutes for May 6, 2009 minutes was motioned by Vonni and second by Rich, and passes with all in favor.

Approval of Minutes: Approval of minutes of special meeting for May 18, 2009 minutes was motioned by Rich and second by Jim, and passes with all in favor.

PRESENTATIONS

1. Quality

- a. Health Resources Group (HRG) will present to the board details on the service this third party billing service and Out-partnering program provides.
- b. Presentation done by Greg West and HRG group. Finance Committee has recommended that HRG come and present their outsourcing service, which would potentially replace the current relationship with CBO.

2. HUGS

- a. Jenness Evanson gives a brief update on HUGS auxiliary activities. Bills to be approved in the amount of \$767.17, money for the gift shop and three scholarship requests approved for \$250.00 each. It was motioned by Roger to approve and seconded by Rich, and all approve.
- b. Gift from the Estate of Pearl Conn on behalf of her son James "Creg" Conn, gift of \$15,000.00. Requested that money be used for equipment to help provide service to the community.

3. Medical Staff

- a. Jim Maves: Review of May 2009 meeting. Dr. Black last day as Medical Director was May 31, 2009.
- b. Some discussion about a concern Jim has with Gauges on Oxygen tanks. He is under the impression that they are defective but are not being replaced because of budget limitations. Andrew asked that Jim meet with Shannon Long to review the situation as this is not his understanding. Shannon and Jim agree to meet tomorrow.

4. Financial Report by Shannon Jones:

- a. AR days decreased from 103 days to 97 days.
- b. We are reconciled through all of March and the middle of April with the treasurers office.
- c. Statement of net operations, both preliminary Medicare and Medicaid cost reports have been filed and we are expecting favorable cost report settlement.
- d. Currently to date we are \$18K under budget for the year.

- e. Cash Flow to date is at \$120K without the special levy dollars. For the month of April we are below our budgeted expenses by \$10K and we were over our budgeted revenue by \$40K.
- f. Approval of Accounts Payable vouchers #200724-200845 in the amount of \$281,450.70, motioned for approval by Roger and seconded by Jim, and passes with all in favor.
- g. Approval of Payroll voucher #36269-36331 in the amount of \$219,854.91, motioned for approval by Vonni and seconded by Jim, and passes with all in favor.

BUSINESS

1. Third Party Billing HRG: Executive team presented a proposal to the finance committee to consider moving to HRG third party billing service. Staff will present background on this company and the recommendation of the finance committee.
2. Cabling Proposal: In order to accommodate the new phone system and comply with requirements of the state electrical inspector the facility must replace category 5 data cables in the facility and properly secure them. The administrator is seeking approval of this final bid to complete this work. We are requesting approval for the bid from ITC systems for \$18901.73.
 - a. Motion for approval was made by Vonni and seconded by Jim, and passes with all in favor.
3. Telephone System Proposals: The telephone system process improvement team received 8 responses to the RFP for the phone system. Three vendors were selected to make presentations to the committee. The top vendor proposal is being recommended for approval by the Board of Commissioners. The top vendor was ITC systems.
 - a. Motion for approval was made by Vonni and seconded by Rich, and passes with all in favor.
4. Election Calendar: A calendar of deadlines for upcoming election is enclosed two items for discussion:
 - a. Open Board Position: Rich's position will be up in the primary
 - b. Possible Levy: Last date to file for a levy is August 11, 2009. What are the board's feelings on a possible levy? The board requests that management develop a special needs list and what the potential amount that the levy would be.
5. Physician Search: Update on the physician search and interim Medical Director:
 - a. Thank you to Dr. Black
 - b. Credentialing of Dr. Ernster
 - c. Visit by Dr. Glenn Houser
 - d. Jonathan Harker has renewed his contract

ADMINISTRATOR

1. Reports & Correspondence:
 - a. Wind power news
 - b. Note from WSHA
 - c. RHQN Quality News

2. Special thanks to Michele, Tracy and everyone who made National Hospital week a great success.

Public Comment:

Jeness Evanson had public comment on billing staff change and the potential levy.

Next open door to the board will be Monday August 10, 2009 at 10:00am-12:00pm

Next meeting will be July 1, 2009.


Executive Session:

No decisions will be made. RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

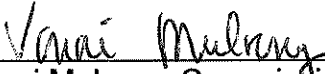
Meeting Adjourn 22.15



Pat Richardson, President



Rich Slaybaugh, Commissioner



Vanni Mulrony, Commissioner



Roger Dumbeck, Secretary



Jim Maves, Commissioner