

**GARFIELD COUNTY HOSPITAL DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

May 5, 2010

Meeting called to order at: 18:00

Present: Roger Dumbeck, Jenness Evanson, Pat Richardson, Jim Maves, Vonni Mulrony

Staff & Guests: Andrew Craigie, Susan Morrow, Karen Hill, Michele Beehler, Shannon Jones, Shannon Long, Barbara DeHerrera, Chris Munoz, Jeff Jones

**PRESENTATIONS**

1. Conflict of Interest Statement: No one has indicated any conflict of interests at this time.

2. Consent Agenda:

- a. Board of Commissioners Minutes April 7,8,15, 2010
- b. Finance Committee Minutes Apr 29, 2010
- c. Quality Team Minutes Apr 7, 28, 2010
- d. Safety Committee Minutes Apr 22, 2010
- e. AP Vouchers 202452-202568 Total: \$ 211,309.50
- f. Payroll Vouchers 36912-36973 Total: \$217,094.38

Motion was made by Pat, and seconded by Jenness to accept all items on the consent agenda and was approved with all in favor.

3. Quality

- a. Staff Opinion Survey – presented by Michele Beehler – results of the staff opinion survey with commentary
- b. Trauma Collector Data – presented by Shannon Long – summary of first quarter trauma collector data
- c. CEO & Trustee Patient Safety Summit – report from the summit

4. HUGS

- a. Karen Hill gives a brief update on HUGS auxiliary activities. HUGS has put together a committee of three members to review and decide on a scholarship finalist. Request for reimbursement for purchases for beautification of the LTC special unit in the amount of \$1,610.48. Motion made by Pat to pay bill and approve purchases in the amount of \$1,610.48 and seconded by Vonni, motion passes with all in favor. Motion made by Pat for Purchase of \$161.25 for flowers for mothers day lunch, and seconded by Vonni, passes with all in favor.

5. Resident Council Report by Jenness Evanson. Primary focus was on food, and there were no major concerns presented at this meeting.

6. Medical Staff Report

- a. Jim Maves gives a brief update of the last medical staff meeting: Nothing major to report on at this time.

7. Finance Committee Report by Shannon Jones:

- a. AR days are now down to 59.75 days for March.
- b. Financials are at a 159K gain in first quarter we budgeted a 149K loss.
- c. Cash flow is over 200K to-date

- d. Reconciled with Treasurer's Office through March
- e. Overview of Asset/Liability Account matching and funding for Deferred Compensation, Accounts Payable, Special Levy Dollars, Medicare Reimbursement, Software. Accomplished 72% of 2011 funding goals, to be in a better solvent position.
- f. Most staff have been reinstated to FT hours with exception of, executive team, HR, transcription, facilities, and housekeeping

## BUSINESS

1. Credentialing packet for Jodi Byrne. Jim makes a motion to accept provisional credentialing based upon completion of references for the recommendation of the medical staff for credentialing of Jodi Byrne, motion was seconded by Pat and was passed with all in favor.
2. Commitment to Effective Governance: Presenting first draft of Commissioner Job Description, adopted by consensus
3. Facility Planning Update: Andrew provided a brief update on the facility planning process, DOH visit, and HVAC project.

Public Comment: Chris Munoz had a question and comment. He would like to see the details of the Morris Trust once it matures and is public document. Chris also stated that he believes that the commentary on the employee survey is a large qualitative pool of information that is not being used to the best of its ability. There is a lot of information in those comments that could prove to be very valuable.

## ADMINISTRATOR

1. Reports & Correspondence:
  - a. Medstar Member News
  - b. WSHA Patient Safety for Trustees & CEO's
  - c. GCICC Reports
  - d. Washington State Rural Hospital Insurance Trust
  - e. Washington Telehealth Consortium
  - f. CEO & Trustee Patient Safety Summit
  - g. WSHA Rural Hospital Committee
  - h. WSHA Eisenberg Award Application
  - i. RHQN Quality News Letter

Next meeting will be June 2, 2010

Executive Session called to order at 20:20: RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.


Executive Session adjourn at 20:42

Open board meeting re-opened. 20:43

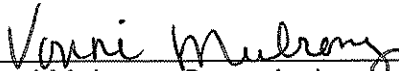
Jenness Evanson motioned for approval of the balance of the performance bonus in the amount \$6000.00 in accordance with his contract to be paid to CEO Andrew Craigie due to the fact that all criteria has been met. Jim Maves seconded the motion. The motion passes with one commissioner abstaining.

Pat motions to adjourn the meeting, Vonni seconds and motion passes with all in favor.

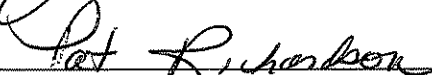
Meeting adjourn: 20:46

  
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Roger Dumbeck, President

  
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Jenness Evanson, Commissioner

  
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Vonni Mulrony, Commissioner

  
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Jim Maves, Secretary

  
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Pat Richardson, Commissioner