

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

April 7, 2010

Meeting called to order at: 18:00

Present: Roger Dumbeck, Jenness Evanson, Pat Richardson, Jim Maves, Vonni Mulrony

Staff & Guests: Andrew Craigie, Susan Morrow, Karen Hill, Michele Beehler, Shannon Jones, Ginger Remington, Barbara DeHerrera, Chris Munoz, Conrad Capeller, John McClean

PRESENTATIONS

1. Oath of Office: Roger Dumbeck took the Oath of Office
2. Conflict of Interest Statement: No one has indicated any conflict of interests at this time.
3. Consent Agenda:
 - a. Board of Commissioners Minutes Mar 3 & 31, 2010
 - b. Finance Committee Minutes Apr 1, 2010
 - c. Quality Team Minutes Mar 3. 10, 24, 2010
 - d. Safety Committee Minutes Mar 18, 2010
 - e. AP Vouchers 202239-202451 Total: \$ 503, 866.10
 - f. Payroll Vouchers 36851-36911 Total: \$203,997.32

Motion was made by Pat, and seconded by Vonni to approve all items on the consent agenda and was approved with all in favor.

4. Quality
 - a. Falls Task Force Report given by Barb DeHerrera: A brief presentation on the progress of the work of the task force
 - b. UTI Rapid Cycle Report: wrap up and timeline for UTI reduction efforts
5. HUGS
 - a. Karen Hill gives a brief update on HUGS auxiliary activities. HUGS has finalized their scholarship guidelines. Request for reimbursement for purchases for the gift shop in the amount of \$47.03. Request for purchase of 6 bird feeders in the amount of \$156.63 Motion made by Pat to pay bill and approve purchases in the amount of \$203.66 and seconded by Jenness, motion passes with all in favor.
6. Medical Staff
 - a. Jim Maves gives a brief update of the last medical staff meeting: The Heart Clinic from Spokane will begin visiting monthly beginning April 2010. Caleb Badgero our X-Ray person has given notice and his last day will be April 9, 2010.
7. Safety Committee Report by Roger Dumbeck:
 - a. Tile in the bathroom was cracked and has been replaced.
 - b. Falls Committee report on the task force.
 - c. Mouse was found in Medical Records room and was remove and pest control notified
8. Finance Committee Report by Shannon Jones:
 - a. AR days are now down to 66.29 days.
 - b. AP was down to \$114,000.00 this month.

- c. Reconciled with Treasures Office through February
- d. Total of Cash Reserves as of the end of February is \$252,000.00

BUSINESS

- 1. Presenting first draft of Commissioner Job Description will be postponed until next meeting
- 2. Request for Approval of Purchase – Portable X-Ray: The district received a contribution of \$25,000.00 from the Garfield County Health Foundation for the replacement of the failing portable X-Ray equipment. The District will need to contribute an additional \$15,500.00 from reserves toward this replacement. Motion was made by Vonni and seconded by Jenness, the motion passes with all in favor.
- 3. Resolution 10-05 Nurse Call Systems Purchase Agreement: A resolution authorizing the Administration to execute an agreement for the purchase of a nurse call system for the district's facilities. Motion was made by Vonni to approve Resolution 10-05 and seconded by Jim, and motion passes with all in favor.

Public Comment: President Obama will be announcing that Don Burwick will be the new Director of CMS. He is the current President of Institute for Healthcare Improvement.

- 4. Facilities Planning Discussion: In preparation for the Board Retreat the Commissioners will have an opportunity to hear from the facility architect and CPA. This discussion will be focused on a Macro-level perspective of the external environment. Both professionals will give a brief overview of their respective disciplines and a scan of the factors influencing the strategic direction of the district. The goal is to gain a foundation understanding of better determine what questions we need to ask ourselves as we proceed with the more Micro discussion the following day.
 - a. John McClean, Principle, Blue Room Architecture & Design
 - i. Critically looking at how the hospital functions through the eyes of the employees, who use it each day.
 - ii. What services does the community really want offered.
 - iii. What is the big picture plan
 - b. Conrad Capeller, CPA, Mike Bell & Associates
 - i. Financial / Reimbursement environment

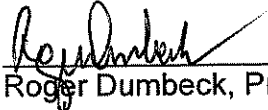
ADMINISTRATOR

- 1. Reports & Correspondence:
 - a. Legislative Update
 - i. Safety Net Assessment
 - ii. Meal & Rest Break Legislation
 - iii. State Budget
 - b. RHQN Quality news letter

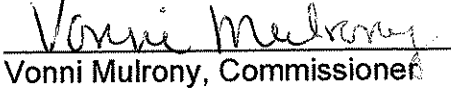
Next meeting will be May 5, 2010

Executive Session: None

Meeting adjourn: 20:25



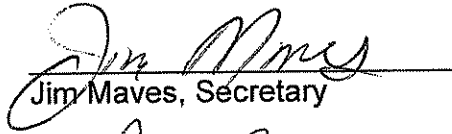
Roger Dumbeck, President




Vonni Mulrony, Commissioner



Jenness Evanson, Commissioner



Jim Maves, Secretary



Pat Richardson, Commissioner