

GARFIELD COUNTY HOSPITAL DISTRICT

REGULAR HOSPITAL BOARD OF COMMISSIONERS MEETING

April 1, 2009

Meeting called to order at: 18:00

Present: Pat Richardson, Roger Dumbeck, Jim Maves, Richard Slaybaugh, Vonni Mulroney

Staff & Guests: Jenness Evanson, Michele Beehler, Shannon Jones, Shannon Long, Steven Clovis, Susan Morrow, McKenney Jones

Approval of Minutes: There was one change, approval of minutes with changes for March 4, 2009 minutes were motioned by Rich and second by Vonni, and passes with all in favor.

Minutes for March 25, 2009 meeting minutes with the state auditor was motioned for approval by Vonni, seconded by Roger and passes with all in favor.

PRESENTATIONS

1. Financial Report

- i. Shannon Jones: review financial overview. Monthly management meetings have resumed, and managers will be given monthly to date budget analyses of their departments spending.
- ii. Shannon Jones: Gives staffing update. No changes in the staffing update. Current NAC class is full, and the next class is scheduled to begin on April 15, 2009.
- iii. Shannon Jones: Statement of Financial Position: AR increased \$120K and so did revenue, which will directly reflect an AR increase. AR days are down to 101. Accounts payable has increased. Cash flow is \$42K at the end of Feb.
- iv. Shannon Jones: Statement of Operations. Pre-CBO account bills have been sent out from QUE to all customers that had balances prior to the CBO conversion. Most of all long term care self pay accounts have continued paying, so most of that revenue has been collected. February shows \$81K gain, due to favorable contractual adjustments and bare bones within staffing. The balance sheet has not been balanced for February, but a new spreadsheet has been created to decrease the time of this overall process.
- v. The 2008 Cost report was filed on time for the second consecutive year in a row, and ended with a favorable reimbursement of about \$6K.
- vi. Approval of Accounts Payable vouchers #200472-200568 in the amount of \$218,767.83, motioned for approval by Roger and seconded by Jim, and passes with all in favor.
- vii. Approval of Payroll voucher #36142-36206 in the amount of \$213,411.33, motioned for approval by Rich and seconded by Roger, and passes with all in favor.

2. Quality

- a. Michele Beehler: presents 2009 Staff Opinion Survey Results – the results and comments are compiled and presented to the board. Reviewed the results and learn how staff will use this data to advance improvements in the organization.
- b. Shannon Long: Presents brief telephone system rapid cycle report. The rapid cycle team has completed there work and preparing a request for proposals on the phone system.

3. Medical Staff

- i. Jim Maves: Review of March 2009 meeting. Ongoing issues with a blood machine and bladder scan. Discussed that radiology department has been much improved. Currently working on revising transfer and discharge forms. Dr. Black has complained that the clinic layout and staffing layout needs to be improved upon.

4. HUGS:

- i. Bills to be approved in the amount of \$143.31. Roger motions to approve funds, Vonni seconds the motion and all approve in favor.

BUSINESS

- 1. Pat Richardson: Death with Dignity. The commissioners had the opportunity to participate in presentations and dialogue on the level of participation of GCHD in implementing I-1000. The Board will take action on this issue. A list of Frequently Asked Questions and two model policies were included in the board members information packet for discussion purposes only. Hospital staff will draft a final policy that reflects the decision of the Board for presentation to the Board at their next meeting.
 - a. Rich motioned that Garfield County Hospital will not participate in Initiative-1000 Death with Dignity, seconded by Roger and the board voted unanimously in favor of the motion.

ADMINISTRATOR

- 1. Reports & Correspondence:
 - a. Susan Morrow: Informed notice to the board of commissioners – The facility has made application for grant funding to the USDA rural development office. The grant request of \$31,350 is for Hospital Hematology Analyzer replacement.
 - b. Susan Morrow: WCHA Rural Health Conference Syllabus – Our Health Home project was featured in one of the sessions at this conference.
 - c. Susan Morrow- WSHA Hospital Compare data reports.
 - d. Susan Morrow – Letter of thanks from the Scoggin Family


Public Comment: None

Next meeting: will be May 6, 2008.

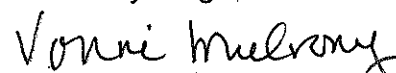
Executive Session: Will last over an hour or less and no decisions will be made. RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging an employee, that action shall be taken in a meeting open to the public.

Meeting Adjourn: 21:05

Pat Richardson, President




Rich Slaybaugh, Commissioner



Vonni Mulrony, Commissioner



Roger Dumbeck, Secretary



Jim Maves, Commissioner