

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
SPECIAL MEETING**

March 31, 2010

Meeting called to order at: 8:05 a.m.

Present: Roger Dumbeck, Jenness Evanson, Pat Richardson, Jim Maves,
Excused: Vonni Mulrony

Staff & Guests: Susan Morrow, Andrew Craigie, Shannon Jones, Bryant Stringer, Steve Moore, John McClean (by phone)

Roger Dumbeck called the meeting to order and reminded the commissioners that this is a special meeting and as such the only item to be addressed is the emergency replacement of the Heating Ventilation & Air Conditioning (HVAC) for the long term care (LTC) building.

Andrew introduced the issue and gave a brief summary of the material provided to the commissioners for review in advance of the meeting. He suggested that the purpose of the meeting was to gain approval by the commissioners for the replacement of the HVAC. He also pointed out that we currently have only one proposal from a qualified vendor due to the limited time and urgency of the replacement.

John McClean of Blue Room Architecture, the principle architect for the facility, gave a brief history of the relationship his firm has with the district and over view of the project. John explained that the existing HVAC to the LTC is a vintage 1970's system that is the equivalent of a box fan that blows cold air into the building. The current system does not provide any significant temperature zone control, filtration, or fresh air exchanges. He gave a brief overview of the proposed replacement options.

Bryant Stringer briefly described the technical specifications related to the current system and the alternatives. He indicated that the vendor we have received a quote from is experienced with hospital systems and considered qualified and reliable. Bryant also emphasized that the staff favors Option 2 the upgraded replacement option because option 1 will just get us by and is essentially a like-for-like replacement of the current system. He also stated that the facility received a quote for the replacement of the system last year directly from the manufacturer and the estimate was \$55K higher than the current proposal. He suggested that one strong advantage of going with the vendor being proposed is that they have already sourced the equipment and are ready to go as soon as we give them approval.

John indicated that his firm is recommending Apollo because he is confident in the contractor's ability to perform and because of the unique requirements of working with healthcare facilities. Apollo is local to the region and has performed similar work for Dayton General and Kadlec Medical Center in the Tri-cities. In his professional opinion they are a trusted and reliable contractor.

A question was asked about the bidding process. John indicated and Andrew agreed that there are two reasons that we may proceed with the replacement without a formal bidding process; this is considered an emergency replacement and the purchase is expected to be below the threshold that necessitates a formal bid. This project is considered a small works roster project.

John explained that one value of option 2 is that the LTC building is very close to hospital grade construction and by making the upgrade of the air system the hospital will be able to expand the system at some time in the future to accommodate the possible addition of hospital services within the LTC building. He said that this choice allows us to look down the road so our dollars are well spent. In addition to being compatible with potential future hospital upgrades, Option 2 is also a more energy efficient unit than the facility currently has, it is expected to use half as much electricity to operate.

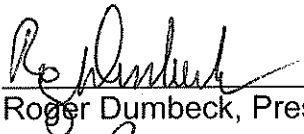
Roger requested that the board consider instructing the staff to get additional quotes. There was some concern that any additional quote would need to be an apples to apples comparison. John also indicated that there is the potential that working with a less experienced vendor may increase the engineering fees associated with the replacement.

After some discussion about the alternatives being considered to provide temporary cooling to the facility the suggestion was made that the facility could secure at least two more bids with a hard deadline of Tuesday April 6 at Noon.

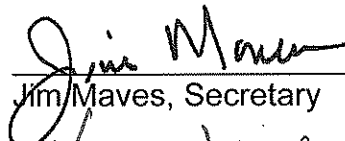
A motion was made to authorize the administrator to secure up to two additional bids by Tuesday April 6 and select a vendor with a budget for the project not to exceed \$155, 000.

Motion was made by Pat and seconded by Jim. The motion was approved unanimously.

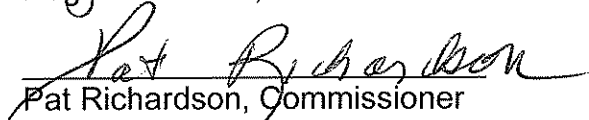
Meeting adjourned 9:15 a.m.



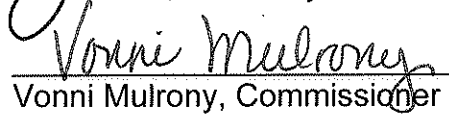
Roger Dumbeck, President



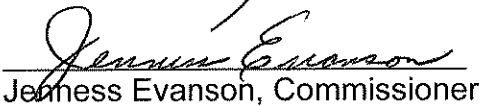
Jim Maves, Secretary



Pat Richardson, Commissioner



Vonn Mulrony, Commissioner



Jenness Evanson, Commissioner