

**GARFIELD COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

February 3, 2010

Meeting called to order at: 18:05

Present: Roger Dumbeck, Jenness Evanson, Pat Richardson, Jim Maves,

Excused: Vonni Mulrony

Staff & Guests: Andrew Craigie, Susan Morrow, Karen Hill, Michele Beehler, Shannon Jones, Chris Munoz,
Megan Berglund, Brandon Berglund, Chris Munoz

PRESENTATIONS

1. Conflict of Interest Statement: No one has indicated any conflict of interests at this time.

2. Consent Agenda:

- a. Board of Commissioners Minutes Jan 6, 2010
- b. Finance Committee Minutes Jan 28, 2010
- c. Quality Team Minutes Jan 6, 13, 20, 27, 2010
- d. Safety Committee Minutes Jan 28, 2010

Motion was made by Pat, and seconded by Jenness to approve all items on the consent agenda and was approved with all in favor.

3. Quality

- a. Megan Berglund (Wellness Committee Chair): Wellness Committee plan for 2010 – the committee has put together a great plan for the New Year the commissioners listened to a preview and received a copy of the first quarter Wellness Initiative.
- b. DSHS Long Term Care Licensing Survey – we have received the LTC survey; Susan gave a brief presentation of the survey with plan of correction.
- c. WSHA Webcast "Quality and Patient Safety Catch Up." Pat gave a brief recap of this event. Looking at commissioner's role as a team leader, commissioners need to be updated on quality, and be very active in the community and asking questions of the community. WSHA also recommends a training program for new board members, and a mentor for those who are not clinically trained.

4. HUGS

- a. Karen Hill gives a brief update on HUGS auxiliary activities. HUGS have increased their scholarship from \$200 to \$300 and there is a committee to put together base criteria for those scholarships. Request for reimbursement for purchases for the gift shop in the amount of \$50.49. Motion made by Jenness to pay bill for gift shop purchases in the amount of \$50.49 and seconded by Jim, motion passes with all in favor.

5. Medical Staff

- a. Jim Maves gives a brief update of the last medical staff meeting: Work in progress for the medical equipment that has been requested. The Medical Staff approved the changes in the medical staff bylaws.
 - i. There seems to be at least one inconsistency with a conflicting reading between Virtual Radiology and Tristate radiologists. This concern is being reviewed at by both radiology groups' quality teams. Dr. Houser has recommended that the reading by Virtual Radiology after hours be used regularly for first over-read at the provider's discretion.

- b. Safety Committee reported by Roger Dumbeck:
 - i. Concern with the back dock not being cleaned, this has been resolved. Concern with the clinic walkway, which is scheduled to be fixed in the spring with warmer weather.
 - ii. Quality issue with people walking behind others in the kitchen when using ovens, training has been conducted and employees seem to be utilizing safe practices now.
 - iii. Concern of speeding in the parking lot, and maintenance will be looking into the price of potentially putting in speed bumps.
6. Finance Committee Report by Shannon Jones:
- a. Warrant Approval
 - i. Payroll warrant approval for vouchers numbered 36730-36788 in the amount of \$218,888.80. Motion was made by Jim to accept payroll voucher, and seconded by Jenness and passes with all in favor.
 - ii. Accounts payable warrant approval for vouchers numbered 201824-202073 in the amount of \$300,284.62. Motion was made by Pat to accept accounts payable voucher, and seconded by Jenness and passes with all in favor.
 - b. AR days are now down to 68 days, and we are very much on our way to meeting our goal next month of below 60 days.
 - c. The medical equipment requested by the medical staff comes in at about 12K, and funds have been reserved in the capital replacement fund.
 - d. Relationship with the Treasurer's Office is going very well; we are getting one final report from the Treasurer's office with minimum errors for the past several months. We are currently reconciled with the Treasures Office through the end of the year.
 - e. Resolution 10-03: Resolution for changes to Bank Authority. Motion was made by Pat to accept Resolution 10-03 and seconded by Jim, and was passed with all in favor.

Public Comment: Chris Munoz had public comment; 1. Question regarding the participation of community in the vendors presentations for upcoming projects. 2. Comment regarding the surveys and audits that we have from outside the community.

Review of the Open Door to the Board:

- a. Concerns with HRG getting things correct the first time. Is there a way to have a phone or dial HRG when the person is here at the front desk to get it resolved right then.
- b. The idea to expand the clinic and provider spaces. The idea is that there is room to grow; more room would mean more patients to be seen. There seems to be the feeling that patient populations have increased due to Dr. Houser's availability. All feedback from staff, patients, and community members is that Dr. Houser has been a blessing to our community and well received by all.

BUSINESS

1. Commitment to Effective Governance: Presenting first draft of annual planning calendar for commissioners to review and discuss.
2. Medical Staff Bylaws Revisions: Medical staff has reviewed the bylaw revisions and is recommending approval by the Board of Commissioners. Motion was made by Pat to accept the Revised Medical Staff Bylaws and seconded by Jim, and passes with all in favor.
3. SAO 2008 Audit Report by Shannon Jones: SAO 2008 audit report no findings, brief recap of the Auditors Report.

ADMINISTRATOR

1. Reports & Correspondence:

- a. Safety Net Assessment: This is working its way through Olympia right now, there seems to be a lot of support for this bill and it will most likely pass. According to WSHA this bill will have virtually no effect for GCHD.
- b. RHQN Quality news letter
- c. Legislative Update
- d. GCICC Materials
- e. Thank you letter
- f. CEO and Trustee Summit Scholarships April 13 & 14

Next meeting will be March 3, 2010

Executive Session: RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. No decisions will be made.


Meeting Recessed at 7:55 pm

Executive Session Convened at 8:05 pm


Executive Session Adjourn at 8:32 no decisions made

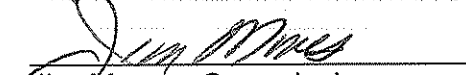
Meeting Adjourn at 8:32


Pat Richardson, ~~President~~


Jenness Evanson, Commissioner


Vanni Mulrony, Commissioner


Roger Dumbeck, Secretary ~~President~~


Jim Maves, Commissioner